

Tierra de Zia HOA Minutes – November 16th, 2020

Convened at 6:30pm

Officers Present: Libby Manabat, president, Mary-Deane Lynn, vice president, Andrew Kirkpatrick, treasurer, Athena Ortiz, and Colin Rowe, secretary.

Also present:

Camille Roybal, office manager.

6:32 Minutes from October meeting read and amended. Approved as amended.

Old Business

- Fireplace inspections have been postponed until next year.
- People have been needing small refunds from putting money into laundry machines that don't work.

Treasurer's Report

- Two unit owners don't think they should have to pay late charges to HOAMCO. They were not notified soon enough, and we already told HOAMCO not to charge them.

New Business

- Discussed putting up Christmas lights for the community.
- There used to be a balcony decoration contest. We'll do it again this year. Some sort of prize should be offered.
- Collections of outstanding balances should begin after the annual meeting. HOAMCO suggests we hire a third-party collection agency.

Annual Meeting Preparations

- Budget will be put on the website, rather than mailed.
- Zoom will be used to replace an in-person meeting for the Annual Meeting.

Adjournment

Meeting adjourned 7:05pm.

Next meeting: December 21st, 2020.