

## **Tierra de Zia HOA Board Minutes**

May 4th, 2020

6:30pm

Convened via conference call due to Covid-19 quarantine procedures.

**Officers Present:** Libby Manabat, president, Mary-Deane Lynn, vice president, Andrew Kirkpatrick, treasurer, and Colin Rowe, secretary.

### **Old Business**

- Pool has been cleaned, but remains closed. We hope to open it Memorial Day, if Covid-19 developments permit.
- Letters will be sent to residents concerning swamp coolers, overdue fees, and the new policies manual.

**Vote to approve fees and fines:** Approved.

**Vote to approve Newsletter:** Approved.

### **New Business**

- The office will now be open by appointment only due to Covid-19 protocols still in place.
- We will begin meeting on the 3<sup>rd</sup> Monday of every month from now on, instead of the 1<sup>st</sup> Monday like usual, so that monthly financials are ready for review.
- The asphalt assessment was discussed, with debate on how to divide the cost between residents. HOAMCO would like us to do it by square footage.
- Swamp coolers will be turned on as scheduled.
- D3 and H3 have new tenants.
- Second cars parked in visitor spaces must be moved. Owners will be notified and given 90 days to find another place for their extra cars.

### **Adjournment**

The meeting was adjourned at 7:15pm by President Libby Manabat.